



BAYOU CANE FIRE PROTECTION DISTRICT

Operating Budget: FY-2024
December 11th 2024

Board of Commissioners

Nick Hebert
Chairman

Robert Page
Hayward Simms
Suzanne Carlos

Ed Lawson
Travis Gravois
Jacob Rhodes

Administration

Kenneth P. Hime1, Jr.
Fire Chief

Kenny Hill
Chief of Administration

Brian Boudreaux
Chief of Operations

ABOUT BAYOU CANE FIRE PROTECTION DISTRICT

It is the mission of the Bayou Cane Fire Protection District to preserve life and property and promote public safety as an all-hazard emergency response provider. We will accomplish our mission through fire suppression, emergency medical services, rescue, code enforcement, public education, fire investigation, and professional development training. It is our number one priority to provide the most comprehensive services to all the residents, businesses, and visitors of our district.

We will be a dynamic industry leader as a premier fire department, providing the highest level of service with our members working together, as a cohesive group, for the betterment of the organization and our entire community.

Bravery | Compassion | Faithfulness | Dedication

www.bcfire.org

6166 W. Main St.
Houma, LA 70360

Contact

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985.580.7230

TABLE OF CONTENTS

4	MESSAGE FROM PREPARER
5	AUTHORIZATION RESOLUTION
7	BUDGET MESSAGE
11	2024 BUDGET SUMMARY
13	2024 BUDGET DETAILS
14	ALLOCATED POSITIONS
15	FLEET DETAILS
20	APPROVED HOLIDAYS
21	ORGANIZATIONAL CHARTS

MESSAGE FROM THE PREPARER



BAYOU CANE FIRE PROTECTION DISTRICT

6166 W. Main Street Houma, LA 70360 | P: 985.580.7230 | F: 985.580.7230

Administration Division

Monday December 11, 2023

Bayou Cane Fire Protection District Board of Commissioners:

I respectfully submit for your review and consideration the proposed budget of the Bayou Cane Fire Protection District for the 2024 fiscal year. As you will see, the proposed budget has been composed to provide a cost-efficient operation of the organization for the upcoming year. This budget message details the mission and services of the Bayou Cane Fire Protection District and explains and highlights specific funds received from the citizens we serve.

It is through the accomplishment of these goals that we will be able to continue to provide the citizens of our District the finest fire and emergency services that we can afford.

Signature of Budget Preparer

A handwritten signature in black ink, appearing to read "KPH. Jr.", with a stylized flourish at the end.

Kenneth P. Himel, Jr., CFEI, CFII, CFE

Fire Chief

Bayou Cane Fire Protection District



BAYOU CANE FIRE PROTECTION DISTRICT

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Administration Division

2024 BUDGET RESOLUTION

RESOLUTION NO. 006-2023 OF THE BOARD OF COMMISSIONERS OF BAYOU CANE FIRE PROTECTION DISTRICT ADOPTING 2024 BUDGET

WHEREAS a quorum of the Board of Commissioners (“Board”) of Bayou Cane Fire Protection District (“District”) was present on this date for a properly advertised, regular meeting;

WHEREAS Kenneth P. Himel, Jr., as the District’s chief executive, has prepared and submitted a proposed Budget for the 2024 fiscal year together with this adoption instrument;

WHEREAS, the Board finds that notice of the proposed Budget, its availability for inspection and the date, time, and place of the public hearing to be held on the budget was properly advertised in accordance with the Louisiana Local Government Budget Act, LA R.S. 39:1301 *et seq.*;

WHEREAS, the proposed 2024 Budget has been available for inspection by the public at the District’s Headquarters;

WHEREAS a public hearing on the proposed 2024 Budget was held this date; and,

WHEREAS the Board finds that adoption of the proposed 2024 budget is in the best interest of the public and the district;

THEREFORE, BE IT RESOLVED that the proposed 2024 Budget, a copy of which is attached hereto and made part hereof, is hereby approved and adopted;

BE IT FURTHER RESOLVED that Kenneth P. Himel, Jr., as the District’s Chief Executive, be and is hereby authorized and instructed to take all actions reasonably necessary to effectuate all provisions of this budget and to comply with the provisions of the Louisiana Local Government Budget Act, LA R.S. 39:1301 *et seq.*

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

Nicholas Hebert

Chairman, Bayou Cane Fire Protection District

CERTIFICATE

I HEREBY CERTIFY that I am the secretary of the board of Commissioners of the Bayou Cane Fire Protection District, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the district's Headquarters in Houma, LA, on this 11th day of December 2023.

Travis Gravois,

Secretary, Board of Commissioners

Bayou Cane Fire Protection District



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Administration Division

2024 BUDGET MESSAGE

Date: December 11, 2023

Honorable Commissioners:

I am pleased to submit a balanced, fiscally conservative proposed budget for **FY2024** for the Bayou Cane Fire Protection District for your review, comment, and action. The proposed 2024 budget is **\$8,743,744.54** and represents a **\$1,125,174.54** increase, **14.8%** from the **2023** adopted budget of **\$7,618,570** with an estimated fund balance of **\$863,962.90** at the end of **FY 2024**.

RESPONSIBILITIES

The Bayou Cane Fire Protection District has a proud history of serving the citizens of central Terrebonne Parish. We currently possess a Public Protection Grading of “Class 2”, and we pride ourselves on providing the ultimate community involvement and customer service.

Besides the traditional “Fire Protection”, we provide on-scene emergency medical care with Nationally Registered Paramedics and Emergency Medical Technicians (EMT’s). In addition to excellent on-scene medical care, as of November 1st, 2023, we now have Advanced Life Support (ALS) functions with the ability to transport patients to area hospitals. Each of our apparatus is equipped with the proper medical equipment, including Automated External Defibrillators (AED’s) and all apparatus are staffed by medically certified personnel. 2023 brought on the culmination of several projects at BCFD. After 2 years of planning and preparing, we launched our ALS Transport piece of our expanded EMS division and as of this date are transporting patients to area hospitals. This expanded service will benefit all the citizens and visitors of our district and ultimately will save lives.

Our Fire Prevention Bureau promotes a level of safety to the citizens in our district by annually inspecting buildings open to the public to ensure that they are up to code and fire safe. In addition, the bureau strives to educate as many of our citizens as possible on the benefits of fire safety. Our Bureau is headed by our Chief of Fire Prevention and is staffed with a Fire Prevention Officer. In 2024, we will be adding a second Fire Prevention Officer to assist with the growing number of fire inspection, code enforcement, and fire investigation duties.

We also took delivery of the communications equipment that was purchase through the FEMA Assistance to Firefighters Grant Program, and all the radios should be in service in the next month. Lastly, after being awarded \$850,000 from the state through the

2023-24 House Appropriations Bill, we have designed and ordered a custom burn building to be added to our training field. Once completed, BCFD will have a state-of-the-art training facility that will greatly improve the level of training that we will be able to provide for our members.

For the past 3 years, we have been improving our records management system that includes payroll and timekeeping software, fire and EMS reporting software, employee personnel appraisal records, and department statistical records. That project has been completed and our records management system is completely up and running. In 2024, we look forward to the completion of our training facility, the continued success of our expanded EMS Division, growth of our Fire Prevention Division, and all the capital projects to come.

The Command staff at BCFD is second to none. We have reorganized the command structure to better suit the operational function of the department. We now have a Chief of Administration, Chief of Operations, Fire Prevention Chief, and an EMS Chief. *(See new org. chart included)* This reorganization and streamlining of responsibilities came at no added cost as two of the positions already existed and the two Assistant Chief positions were allocated to Administration and Operations. This is another example of the department continuously striving for excellence. The reorganization would not have been possible without the assistance and cooperation of Chiefs Hill, Boudreaux, Henry, and Palmer.

The continued success of BCFD would not be possible without the leadership and guidance of our Fire District Board of Commissioners. The working relationship between the Board and the Department is what makes this place work.

The entire department has accomplished unity as a well working team. This is the biggest achievement we have been working towards for several years. Our employees come to work with a sense of pride. We have reached this goal with aggressive training, coaching from the administration, and positive reinforcement. This accomplishment is what gives Bayou Cane the professional image that both you and our community can be proud of.

If you have any questions, please do not hesitate to contact me at 985.580.7230.

Respectively submitted,



Kenneth P. Himel, Jr., CFE, CFEI,
CFII
Fire Chief
Bayou Cane Fire Department



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Budget Details

REVENUE:

- The Ad Valorem revenue estimate is projected to **increase** by 1.98% or \$102,569 for FY 2024.
- All other revenue sources are projected to remain the same, however we are estimating \$800,000 in EMS revenue.

EXPENDITURES:

- The Capital Budget line item for the “Training Equipment/Training Field” shows an expense of \$762,500. It should be noted that \$425,000 was received from the state in 2023 and the remaining funds will be received in 2024 as construction progresses.
- Overall, the Districts Operating Budget Expenditures are estimated to decrease by \$1,361,547 or 15%.
- Employee benefits, health insurance specifically, has increased by 13% This is the first significant increase in the last 3 years.