



Kenneth P. Himel, Jr.
Fire Chief

BAYOU CANE FIRE PROTECTION DISTRICT
6166 WEST MAIN STREET · HOUMA, LA 70360



ADMINISTRATIVE DIVISION

MINUTES

REGULAR BOARD MEETING

August 12, 2019

The Board of Commissioners of Bayou Cane Fire Protection District of the Parish of Terrebonne, State of Louisiana, met at the main station on Monday, August 12, 2019 at 11:30 AM.

The Chairman, Nick Hebert called the meeting to order at 11:30 a.m. Upon roll call by Angela Hidalgo, the following Commissioners were present: Nick Hebert, Robert Page, Ed Lawson, and Travis Gravois. Suzanne Carlos, Kellie Graffagnino were recorded as absent. Others in attendance were Ken Himel, Kenny Hill, Kay Hebert, Adam Schmitt, Chris Bourgeois, Brian Boudreaux, Gregory Boudreaux, Mike Palmer, Mike Delaune, Floyd Bergeron, Sonja Labat, Angela Hidalgo, and Danna Schwab.

Motion by Mr. Page, seconded by Mr. Lawson to approve the minutes of July 8, 2019 meeting. Motion passed.

Under Public, Mr. Floyd Bergeron requested to defer his comments until the board discussed the item 6(b) regarding the motor vehicle accident-Chief Ken Himel. The Chairman granted his request.

Under New Business, Mr. Lawson moved, seconded by Mr. Gravois to award the generator contract to Raygen Services in the amount of \$81,600 (base bid plus alternate) and approve ADG Baton Rouge to coordinate this contract. Motion passed.

Mr. Lawson seconded by Mr. Gravois to surplus the old generator and advertise to accept bids. Motion passed.

Motion by Mr. Lawson, seconded by Mr. Gravois to defer item 6(b) on the agenda until the last item. Motion passed.

Under Fire Chief's report, there have been 3 new construction permits, 186 calls for the month, with 1045 call year to date. Chief Himel reported there were 23 emergency calls within the first 24 hours of Hurricane Barry. FEMA reimbursement requests have been initiated.

A motion was offered by Mr. Page, seconded by Mr. Gravois to accept the Financial Reports as presented.

Moving back to item 6(b) of the agenda, Mr. Floyd Bergeron addressed the board regarding the recent motor vehicle accident involving Chief Himel. He requested records and, after further discussion, Chairman Hebert informed him to complete a written public records request and the District will provide such records as required by law.

Further, upon the Chairman's inquiry, Attorney Danna Schwab updated the board of the ongoing investigation pursuant to the above matter and there was nothing new to report at this time. In addition, the Chairman requested Ms. Schwab send a memorandum to the board outlining the process of civil service disciplinary action, if applicable.



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Motion by Mr. Page, seconded by Mr. Lawson to adjourn the meeting at 12:20 p.m. Motion passed. The next regular scheduled meeting is Monday, September 9, 2019 at 11:30 a.m.

Travis Gravois, Secretary

Angela Hidalgo, Accountant