



**BAYOU CANE FIRE PROTECTION DISTRICT**  
6166 WEST MAIN STREET · HOUMA, LA 70360



Kenneth P. Himel, Jr.  
Fire Chief

**ADMINISTRATIVE DIVISION**

**MINUTES**

**REGULAR BOARD MEETING**

**November 18, 2019**

The Board of Commissioners of Bayou Cane Fire Protection District of the Parish of Terrebonne, State of Louisiana, met at the main station on Monday, November 18, 2019, at 11:30 a.m.

Mr. Nicholas Hebert called the meeting to order at 11:30 a.m. Upon roll call by Ms. Sonja Labat, the following Commissioners were present: Robert Page, Nicholas Hebert, Travis Gravois, Kelli Graffagnino and Ed Lawson. The following Commissioners were absent: Suzanne Carlos. Others in attendance were Chief Himel, Chief Hill, Chief Boudreaux, Kay Hebert, Sonja Labat, Angela Hidalgo, Michael Palmer, Mike Delaune and Greg Boudreaux.

It was motioned by Ed Lawson, seconded by Robert Page, to approve the minutes of the October 14, 2019. Motion passed.

No one from the Public addressed the Board.

Chief Hill discussed the training tower repairs. Four quotes were requested, two were received and two vendors did not reply. The repair expense will be paid from the general repair and maintenance account (8411-01). It was motioned by Ed Lawson, seconded by Robert Page to allow the Fire Chief to accept the quote from Dig Construction in the amount of \$38,900 plus an additional \$1,100 to include the needed aluminum. Motion passed.

Chief Hill discussed the 2020 operating budget. He is currently awaiting updated numbers for the group insurance and vehicle insurance line items. The 2020 operating budget will be approved at the December board meeting.

Chief Himel thanked everyone for their support with his recent medical condition.

Chief Hill discussed the Fire Chief's report. There was 1 new construction permit requests. There were 135 calls in the month of October and 1,433 year to date calls. There have been over 1,700 inspections year to date. The generator work should begin in the next week. The academy date for the new employees is December 2<sup>nd</sup>.

It was motioned by Robert Page, seconded by Travis Gravois, to approve the October financials. Motion passed.

Nicholas Hebert welcomed back the Fire Chief and complimented the team while Chief was out. Robert Page advised that there is still one more board member seat and would like to see that seat filled. Ed Lawson welcomed back the Chief and thanked the staff for a great job.

A motion was offered by Travis Gravois, seconded by Kelli Graffagnino to adjourn the meeting at 12:17 am. Motion passed. The next regular scheduled meeting is December 9, 2019 at 11:30 am.

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Travis Gravois, Secretary

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Sonja Labat, Accountant