



# BAYOU CANE FIRE PROTECTION DISTRICT

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Operating Budget: FY-2025  
*December 11<sup>th</sup> 2024*

## ***Board of Commissioners***

Robert Page  
*Chairman*

Steve Folmer  
Hayward Simms  
Suzanne Carlos

Ed Lawson  
Travis Gravois  
Jacob Rhodes

## ***Administration***

Kenneth P. Himel, Jr.  
*Fire Chief*

Kenny Hill  
*Chief of Administration*

Brian Boudreaux  
*Chief of Operations*

## **ABOUT BAYOU CANE FIRE PROTECTION DISTRICT**

It is the mission of the Bayou Cane Fire Protection District to preserve life and property and promote public safety as an all-hazard emergency response provider. We will accomplish our mission through fire suppression, emergency medical services, rescue, code enforcement, public education, fire investigation, and professional development training. It is our number one priority to provide the most comprehensive services to all the residents, businesses, and visitors of our district.

We will be a dynamic industry leader as a premier fire department, providing the highest level of service with our members working together, as a cohesive group, for the betterment of the organization and our entire community.

**Bravery | Compassion | Faithfulness | Dedication**

**[www.bcfire.org](http://www.bcfire.org)**

6166 W. Main St.  
Houma, LA 70360

**Contact**

[media@bcfire.org](mailto:media@bcfire.org)  
985.580.7230

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## MESSAGE FROM THE PREPARER



# BAYOU CANE FIRE PROTECTION DISTRICT

6166 W. Main Street Houma, LA 70360 | P: 985.580.7230 | F: 985.580.7230

## Administration Division

Monday December 16, 2024

Bayou Cane Fire Protection District Board of Commissioners:

I respectfully submit for your review and consideration the proposed budget of the Bayou Cane Fire Protection District for the 2025 fiscal year. As you will see, the proposed budget has been composed to provide a cost-efficient operation of the organization for the upcoming year. This budget message details the mission and services of the Bayou Cane Fire Protection District and explains and highlights specific funds received from the citizens we serve.

Through the accomplishment of these goals, we will continue to provide the citizens of our District with the finest fire and emergency services that we can afford.

Signature of Budget Preparer

A handwritten signature in blue ink, appearing to read "Ken Himel", is written over a horizontal line.

Kenneth P. Himel, Jr., CFEI, CFII, CFE  
*Fire Chief*  
**Bayou Cane Fire Protection District**



# BAYOU CANE FIRE PROTECTION DISTRICT

6166 W. Main Street Houma, LA 70360 | P: 985.580.7230 | F: 985.580.7230

## Administration Division

### 2025 BUDGET RESOLUTION

#### **RESOLUTION NO. 006-2024 OF THE BOARD OF COMMISSIONERS OF BAYOU CANE FIRE PROTECTION DISTRICT ADOPTING 2025 BUDGET**

**WHEREAS** a quorum of the Board of Commissioners (“Board”) of Bayou Cane Fire Protection District (“District”) was present on this date for a properly advertised, regular meeting;

**WHEREAS** Kenneth P. Himel, Jr., as the District’s chief executive, has prepared and submitted a proposed Budget for the 2025 fiscal year together with this adoption instrument;

**WHEREAS**, the Board finds that notice of the proposed Budget, its availability for inspection and the date, time, and place of the public hearing to be held on the budget was properly advertised in accordance with the Louisiana Local Government Budget Act, LA R.S. 39:1301 *et seq.*;

**WHEREAS**, the proposed 2025 Budget has been available for inspection by the public at the District’s Headquarters;

**WHEREAS** a public hearing on the proposed 2025 Budget was held this date; and,

**WHEREAS** the Board finds that adoption of the proposed 2025 budget is in the best interest of the public and the district;

**THEREFORE, BE IT RESOLVED** that the proposed 2025 Budget, a copy of which is attached hereto and made part hereof, is hereby approved and adopted;

**BE IT FURTHER RESOLVED** that Kenneth P. Himel, Jr., as the District's Chief Executive, be and is hereby authorized and instructed to take all actions reasonably necessary to effectuate all provisions of this budget and to comply with the provisions of the Louisiana Local Government Budget Act, LA R.S. 39:1301 *et seq.*

**THERE WAS RECORDED:**

**YEAS:**

**NAYS:**

**NOT VOTING:**

**ABSENT:**

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Robert Page  
Chairman, Bayou Cane Fire Protection District

**CERTIFICATE**

**I HEREBY CERTIFY** that I am the secretary of the board of Commissioners of the Bayou Cane Fire Protection District, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the district's Headquarters in Houma, LA, on this 16<sup>th</sup> day of December 2024.

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Travis Gravois,  
Secretary, Board of Commissioners  
Bayou Cane Fire Protection District



# BAYOU CANE FIRE PROTECTION DISTRICT

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## Administration Division

### 2025 BUDGET MESSAGE

**Date:** December 16, 2024

Honorable Commissioners:

I am pleased to submit a balanced, fiscally conservative proposed budget for **FY2025** for the Bayou Cane Fire Protection District for your review, comment, and action. The proposed 2025 budget is **\$8,948,130.30**. This represents a **\$204,385.76** increase, **2.3%** from the **2024** adopted budget of **\$8,743,744.54**.

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#### RESPONSIBILITIES

The Bayou Cane Fire Protection District proudly serves the citizens of central Terrebonne Parish with a longstanding commitment to excellence. With a Public Protection Grading of “**Class 2**”, we continuously strive to uphold the highest community involvement and customer service standards.

Beyond traditional fire protection, we provide on-scene emergency medical care through our team of Nationally Registered Paramedics and Emergency Medical Technicians (EMTs). Since November 1, 2023, we have expanded our Emergency Medical Services (EMS) Division to include **Advanced Life Support (ALS) transport** capabilities. Each apparatus is equipped with Automated External Defibrillators (AEDs) and other vital medical equipment, staffed by medically certified personnel. This expansion has proven to be a lifesaving enhancement for our community and the broader Terrebonne Parish.

Our **Fire Prevention Bureau** is critical in promoting safety through annual inspections of public buildings to ensure compliance with fire codes. In 2024, we bolstered this effort by adding a second Fire Prevention Officer to accommodate increased inspection, code enforcement, and fire investigation demands. The Bureau continues to educate citizens on fire safety, fostering a safer community.

The culmination of recent projects further underscores our commitment to service excellence.

Thanks to **\$200,000 in state funding through the 2024-25 House Appropriations Bill**, we have designed and ordered a custom flashover prop for our training field. This prop and our newly constructed burn building represent a major enhancement to our **state-of-the-art training facility**. The final piece, a dedicated training classroom, is under consideration, with options being explored to either build a new structure or repurpose Central Station.

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### **TEAM AND LEADERSHIP**

The continued success of the Bayou Cane Fire Protection District is a direct result of the leadership and guidance provided by our Fire District Board of Commissioners. The strong working relationship between the Board and the Department is a key element in achieving our goals.

Over the years, our department has cultivated a unified team with a shared sense of pride and professionalism. This accomplishment has been realized through aggressive training programs, administrative coaching, and positive reinforcement. Our team's dedication reflects a professional image that both the Board and our community can take pride in. Should you have any questions, please do not hesitate to contact me at **985.580.7230**.

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**Respectfully submitted,**



Kenneth P. Himel, Jr., CFE, CFEI, CFII  
Fire Chief  
Bayou Cane Fire Protection District

Bayou Cane Fire Protection District

	2024 Original Budget	2024 Budget Amendments	2024 Final Budget	2024 Actual Year to Date (as of November 2024)	2024 Estimated December	2024 Total	2024 % Change	2025 Proposed Budget
<b>Revenues</b>								
Ad Valorem Taxes	5,165,418.00		5,165,418.00	4,768,173.03	591,386.74	5,359,559.77		5,588,592.92
State Revenue Sharing	115,000.00		115,000.00	121,407.00		121,407.00		115,000.00
State Supplemental Pay	324,000.00		324,000.00	274,023.86	24,911.26	298,935.12		367,200.00
2% Fire Insurance Tax	120,000.00		120,000.00	141,045.07		141,045.07		130,000.00
FEMA Reimbursement			-	29,730.07		29,730.07		
FEMA AFG Radio Grant			-			-		10,000.00
Louisiana Grant	425,000.00		425,000.00	191,678.06	207,315.32	398,993.38		226,006.62
EMS Income/Reimbursements	800,000.00	310,000.00	1,110,000.00	1,024,097.69	93,099.79	1,117,197.48		1,000,000.00
LWCC Dividends		180,000.00	180,000.00	181,616.23		181,616.23		
Interest Income	40,000.00		40,000.00	54,047.48	4,913.41	58,960.89		40,000.00
Fire Watch				21,060.00		21,060.00		
False Alarms				5,500.00		5,500.00		
Insurance Reimbursements			-	818.90		818.90		
Other Income	5,000.00		5,000.00	22,127.68		22,127.68		5,000.00
Training				9,514.99		9,514.99		
CPR Training				10.00		10.00		
<b>Total Revenues</b>	<b>6,994,418.00</b>	<b>490,000.00</b>	<b>7,484,418.00</b>	<b>6,844,850.06</b>	<b>921,626.52</b>	<b>7,766,476.58</b>	<b>3.77%</b>	<b>7,481,799.54</b>

<b>Operating Expenses</b>								
Fire Salaries and Wages	2,501,471.17		2,501,471.17	2,096,847.73	190,622.52	2,287,470.25		2,467,462.59
Academy Overtime	5,500.00		5,500.00	3,796.08	345.10	4,141.18		5,500.00
Overtime & Step-Up (Non-FLSA)	160,000.00		160,000.00	441,052.11	40,095.65	481,147.76		190,000.00
EMS Stipend (5 positions)	82,800.00		82,800.00	53,492.50	4,862.95	58,355.45		72,000.00
EMS Salaries and Wages	368,482.76		368,482.76	336,720.32	30,610.94	367,331.26		491,523.10
EMS Overtime & Step-Up (Non-FLSA)	50,000.00		50,000.00	101,259.11	9,205.37	110,464.48		75,000.00
EMS Employer Retirement Expense	119,097.92		119,097.92	122,130.39	11,102.76	133,233.15		
EMS Part Time Employees	30,000.00		30,000.00	36,202.50		36,202.50		45,000.00
EMS Recruit Pay				25,384.60		25,384.60		6,000.00
AEMT Stipends						-		14,400.00
FICA/Medicare	50,018.47		50,018.47	51,391.52	4,671.96	56,063.48		55,317.30
Fire Employer Retirement Expense	918,564.04		918,564.04	745,460.00	67,769.09	813,229.09		938,585.10
EMS Employer Retirement Expense						-		169,492.79
Employee Assistance Program				2,200.00		2,200.00		2,400.00
Group Insurance	871,951.00		871,951.00	890,260.52	80,932.77	971,193.29		856,172.01
EMS Group Insurance	119,203.00		119,203.00	92,816.50	8,437.86	101,254.36		185,813.06
Group Accident and Sickness	2,400.00		2,400.00			-		
Workers Compensation	233,178.05		233,178.05	232,659.00	21,150.82	253,809.82		310,212.00
EMS Workers Compensation	32,545.03		32,545.03	34,896.00	3,172.36	38,068.36		46,528.00
Emergency Pay				68,490.26		68,490.26		
EMS Emergency Pay				6,115.50		6,115.50		
Advanced EMT Stipend				3,045.90		3,045.90		
Employee Uniforms	35,000.00		35,000.00	34,354.59	3,123.14	37,477.73		35,000.00

Employment Physicals	8,000.00		8,000.00	13,741.00	1,249.18	14,990.18		22,000.00
EMS Employment Physicals	6,000.00		6,000.00	2,018.00		2,018.00		6,000.00
State Supplemental Pay	324,000.00		324,000.00	276,073.36	25,097.58	301,170.94		367,200.00
Employee Background Checks	1,500.00		1,500.00	121.50		121.50		2,500.00
Office Supplies	22,000.00		22,000.00	17,720.83	1,610.98	19,331.81		24,000.00
Medical Supplies	50,000.00		50,000.00	59,434.61	5,403.15	64,837.76		69,425.00
Bunker Gear and PPE	50,000.00		50,000.00	29,161.49	2,651.04	31,812.53		50,000.00
Fuel	55,000.00		55,000.00	51,537.97	4,685.27	56,223.24		63,000.00
EMS Fuel	15,000.00		15,000.00	14,270.14	1,297.29	15,567.43		18,000.00
Operating Supplies				1,696.97	154.27	1,851.24		
Communication Equip Purchases	25,000.00		25,000.00	11,215.52	1,019.59	12,235.11		25,000.00
Utilities	84,000.00		84,000.00	87,192.84	7,926.62	95,119.46		98,450.00
Wireless/Data/Cellular	17,000.00		17,000.00	18,762.41	1,705.67	20,468.08		17,760.00
EMS Wireless/Data/Cellular	6,000.00		6,000.00	2,686.40	244.22	2,930.62		6,000.00
General Liability Insurance	156,179.00		156,179.00	157,622.49	14,329.32	171,951.81		224,551.00
Vehicle Insurance	62,957.00		62,957.00	65,732.00	5,975.64	71,707.64		186,148.00
EMS Vehicle Insurance	30,460.00		30,460.00	30,460.00	2,769.09	33,229.09		176,183.00
Other Insurance				3,865.27		3,865.27		
Insurance Deductible Fund								25,000.00
Fire Dispatch Services	37,868.10		37,868.10	37,868.10		37,868.10		37,868.10
EMS Dispatch Services (EMD & Training)	50,000.00		50,000.00	40,000.00		40,000.00		44,417.50
EMS Director Services	1,000.00		1,000.00	1,200.00	109.09	1,309.09		1,200.00
Accounting Fees	48,000.00		48,000.00	39,930.00	3,630.00	43,560.00		48,000.00
Audit	31,500.00		31,500.00	31,500.00		31,500.00		33,500.00
Professional/Legal Fees	42,825.00		42,825.00	23,740.08	2,158.19	25,898.27		38,500.00
Equipment Testing Fees	15,500.00		15,500.00	6,015.80	546.89	6,562.69		17,900.00
EMS Billing (Insight)				36,677.05	3,334.28	40,011.33		80,000.00
EMS Compliance Officer						-		30,000.00
EMS Equipment Maint & Testing Fees	3,000.00		3,000.00	5,782.66	525.70	6,308.36		5,500.00
Radio Grant			-			-		
Other Fees				332.07		332.07		
Dues and Subscriptions	7,000.00		7,000.00	5,370.03	488.18	5,858.21		7,000.00
Advertising	1,870.00		1,870.00	1,183.95	107.63	1,291.58		1,600.00
Records Management System	23,200.00		23,200.00	18,880.00	1,716.36	20,596.36		24,350.00
Annual License/Software/Warranty	29,000.00		29,000.00	32,261.16	2,932.83	35,193.99		33,600.00
EMS Annual License	2,000.00		2,000.00	837.18	76.11	913.29		3,650.00
Travel & Training	45,000.00		45,000.00	54,024.48	4,911.32	58,935.80		45,000.00
EMS Travel & Training	40,000.00		40,000.00	41,377.75	3,761.61	45,139.36		30,000.00
Prevention Travel & Training						-		8,000.00
Meetings	6,000.00		6,000.00	5,065.05	460.46	5,525.51		6,000.00
Fire Prevention	10,000.00		10,000.00	7,232.81	657.53	7,890.34		27,000.00
Maintenance and Repairs	318,500.00		318,500.00	149,195.72	13,563.25	162,758.97		165,000.00
SCBA Supplies and Repairs				1,106.78	100.62	1,207.40		4,000.00
Communication Equipment Repairs				1,645.00	149.55	1,794.55		2,500.00
Auto and Truck Repairs				99,411.22	9,037.38	108,448.60		150,000.00
EMS Ambulance Repairs				4,483.80	407.62	4,891.42		7,500.00
<b>Total Operating Expenses</b>	<b>7,205,570.54</b>	<b>-</b>	<b>7,205,570.54</b>	<b>6,867,008.62</b>	<b>600,896.81</b>	<b>7,467,905.43</b>	<b>3.64%</b>	<b>8,199,708.55</b>
<b>Net Income (Operating)</b>								<b>(717,909.01)</b>
<b>Capital Outlay:</b>								
Office Equipment	30,000.00	(15,000.00)	15,000.00	13,213.76		13,213.76		24,000.00
Fuel Tanks and Setup			-			-		
Staff Vehicles and Lighting	188,000.00	(188,000.00)	-			-		219,000.00

EMS Equipment, Ambulance, etc			-	12,532.46		12,532.46		27,800.00
Tools and Equipment	30,000.00		30,000.00	14,172.00		14,172.00		34,000.00
Extrication Equipment								41,000.00
Station Upgrades	527,674.00	(175,000.00)	352,674.00	341,183.67		341,183.67		126,000.00
Workout Equipment				4,769.79		4,769.79		5,000.00
Training Equipment and Training Field	762,500.00		762,500.00	724,887.47		724,887.47		271,621.75
Total Capital Outlay Expenses	1,538,174.00	(378,000.00)	1,160,174.00	1,110,759.15	-	1,110,759.15	-4.26%	748,421.75
Net Change in Fund Balance	(1,749,326.54)	868,000.00	(881,326.54)	(1,132,917.71)	320,729.71	(812,188.00)		(1,466,330.76)
Estimated Beginning Fund Balance	1,975,074.00	1,975,074.00	1,975,074.00	1,975,074.00	1,975,074.00	1,975,074.00		1,162,886.00
Estimated Ending Fund Balance	225,747.46	2,843,074.00	1,093,747.46	842,156.29	2,295,803.71	1,162,886.00		(303,444.76)



# BAYOU CANE FIRE PROTECTION DISTRICT

6166 W. Main Street Houma, LA 70360 | P: 985.580.7230 | F: 985.580.7230

## Administration Division

### Budget Details

#### REVENUE:

- The Ad Valorem revenue estimate is projected to **increase** by **8.1%** or **\$423,174.00** for **FY 2025**.
- All other revenue sources are projected to remain the same, however we are estimating **\$1,000,000** in EMS revenue.
- We will also be receiving **\$200,000** from the **State of LA** for the purchase of the Flashover Prop and concrete work.

#### EXPENDITURES:

- The Capital Budget line item for the “Training Equipment/Training Field” shows an expense of **\$271,621**. It should be noted that we will be receiving **\$200,000** from the state in 2025.
- Overall, the District's Operating Budget Expenditures are estimated to increase by **\$994,138** or **13.8%**.
- Employee benefits, health insurance specifically, have increased by **20.1%**. This is the most significant increase in the last several years.
- Auto insurance has increased from **\$93,417** in 2024 to **\$362,331** in 2025 (**287% increase.**)
- General liability and umbrella policies have increased from **\$156,179** in 2024 to **\$224,551** in 2025 (**44% increase.**)
- Raised Firefighter entry-level base pay from **\$10.75/hour** to **\$11.10/hour**.

# 2024 ACCOMPLISHMENTS AND 2025 GOALS



**BAYOU CANE FIRE PROTECTION DISTRICT**

6166 W. Main Street Houma, LA 70360 | **P:** 985.580.7230 | **F:** 985.580.7230

## ***Fire Prevention Division***

### **2024 Accomplishments**

- **Fire Hydrant Inspections:** Inspected 1,449 out of 1,450 hydrants; one remains out of service.
- **Building Inspections:**
  - 1,493 total inspections conducted for commercial occupancies.
  - Suppression crews completed 461 annual inspections; 5 re-inspections pending, handed over to prevention.
  - Prevention division conducted 1,093 annual inspections and 76 permit inspections.
- **Permits Processed:**
  - 105 Plan Reviews.
  - 5 New Construction Permits.
  - 49 Change of Tenant/Remodel Permits.
  - 20 Mardi Gras-Related Permits.
  - 12 Fireworks Permits.
  - 19 Mobile Food Vendor Permits.
- **Public Education:**
  - 29 events reaching 4,411 children and 921 adults.
- **Public Relations:**
  - Conducted 11 events, installed 84 smoke alarms and 24 CO alarms, and organized neighborhood Christmas parades with Santa.
  - Provided standby at the Sports Complex fireworks display.
  - Delivered fire extinguisher training for Council on Aging employees.
- **Fire Investigations:**
  - 15 investigations completed; 14 conducted by the Prevention Bureau.
  - Acquired a drone for enhanced investigations and inspections.

# 2024 ACCOMPLISHMENTS AND 2025 GOALS



## BAYOU CANE FIRE PROTECTION DISTRICT

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- **Bureau Training:**

- Completed required continuing education.
- All members completed ICS 300 and 400; Prevention Officers completed ICS 305.
- FEMA PIO training completed by Valenti.
- Trained and mentored new suppression inspectors.

### 2025 FPD Goals and Objectives

- Deliver timely and efficient inspections for district residents and businesses.
- Continue training suppression personnel on inspections.
- Expand Operation Save-A-Life to provide smoke alarms to qualifying residents.
- Strengthen partnerships with TPCG Permits, TPSO Detectives, LSFM Office, and parish fire departments.
- Identify and inspect target hazards and high-occupancy buildings using the Fire Works System.
- Enhance community engagement through social media and public events.
- Seek sponsorship to replace the public information sign at Station 1.
- Train Prevention Officers to obtain FAA Drone Licenses.
- Begin POST training with TPSO.
- Ensure at least one member attends the National Fire Academy.
- Train suppression personnel on target hazard and high-occupancy buildings.
- Review and update Pre-Plans for PIAL compliance.

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## ***Operations Division***

### **2024 Accomplishments**

- Cross-trained medics with fire certifications and expanded fire training.
- Completed Burn Building with state funding; Flashover Building construction in progress.
- Expanded IMT training to enhance response capabilities at local, state, and federal levels.
- Deployed assets to Beauregard Parish Wildfires through Statewide Mutual Aid.
- Organized Search and Rescue classes for disaster response.

# 2024 ACCOMPLISHMENTS AND 2025 GOALS



## BAYOU CANE FIRE PROTECTION DISTRICT

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- Represented Louisiana and Bayou Cane on various local, state, and national committees.
- Initiated a policy revision process for the department's guide.
- Implemented cross-training with law enforcement for active shooter response.
- Developed CISM and Peer-to-Peer training programs.

### 2025 Goals

- Enhance cross-training of medics and fire personnel.
- Expand Search and Rescue and IMT deployment capabilities.
- Develop Rescue Task Forces to support law enforcement in active shooter scenarios.
- Advance hazardous materials response capabilities.
- Strengthen CISM programs for personnel and mutual aid partners.

---

## *Training Division*

### 2024 Accomplishments

- Conducted a variety of courses including:
  - 2nd in Command Academy, Driver/Aerial Operator, FEMA 305, Max Fire Box Live Fire Training, and others.
  - Fire Investigator course taught by Chief Himel.
  - Seven members completed Recruit Fire Academy, including hybrid training for paramedics.
  - Participated in national and state-level conferences and workshops.
- Delivered decision-making training for initial company officers through NFA.

### 2025 Goals

- Continue in-house training and cost-saving measures.
- Explore new conferences and training opportunities.
- Refine testing procedures for step-up and permanency testing.

# 2024 ACCOMPLISHMENTS AND 2025 GOALS



## BAYOU CANE FIRE PROTECTION DISTRICT

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- Develop burn plans for new training props.
- Establish a training cadre for frequent in-house instruction.
- Collaborate with EMS for paramedic and fire-EMS training integration.

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## ***EMS Division***

### **2024 Accomplishments**

- Added 4 certified AEMTs; one firefighter enrolled in paramedic school.
- Updated protocols and implemented ALS orientation.
- Acquired a reserve ambulance and completed license renewal.
- Staffed two ambulances and transitioned EPCR to the ALS version.
- Established a billing relationship with Insight Billing and joined Louisiana Ambulance Alliance.
- Completed one year of transport services in November 2024.
- Budgeted to provide ballistic vests for the EMS and Suppression Division.

### **2025 Goals**

- Enroll additional staff in paramedic school and certify medics as ACLS instructors.
- Implement the Handtevy protocol app.
- Enhance data collection on transport, refusals, and hospital transfers.
- Maintain consistent quarterly training and skills development.
- Expand the EMS rank structure to include EMS Captains (Supervisors) to improve the span of control.

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## ***Administration Division***

### **2024 Accomplishments**

- Ordered three new F-150 trucks for delivery in 2025.
- Transitioned to fiber internet at key stations for improved communications.
- Completed Phase 1 renovations at Central Station.
- Established a Command Room at Central with advanced communication equipment.

# 2024 ACCOMPLISHMENTS AND 2025 GOALS



## **BAYOU CANE FIRE PROTECTION DISTRICT**

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- Established a conference room for use by each division.
- Renovated Station 4 and the Maintenance Shop, including adding generator power and a vehicle lift.
- Several command staff members are actively involved in various state, local, and national committees and fire service and EMS boards, representing Bayou Cane Fire Department.
- Staff members contributed to the launch of the Louisiana Fire Chiefs Association's Fire Chiefs Academy.

### **2025 Goals**

- Commission new staff trucks and reassign older vehicles.
- Enhance the training field with concrete infrastructure.
- Add additional restrooms and showers at Stations 2 and 3.
- Install security cameras at the Maintenance Shop.
- Maintain Class 2 PIAL rating and improve records management.
- Complete all upgrades to our training facility.
- Re-establish our Haz-Mat capabilities and expand Special Operations to include water, rope, trench rescue, and IMT functions.
- Continue representing BCFD on state, local, and national fire and EMS boards and commissions.



# BAYOU CANE FIRE PROTECTION DISTRICT

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## Administration Division

### BCFD 2025 AUTHORIZED POSITIONS

Position	2023	2024	2025	% Increase
Fire Chief	1	1	1	0
Assistant Chief	2	0	0	-100
Chief of Administration	1	1	1	0
Chief of Operations	1	1	1	0
Battalion Chief	3	3	3	0
EMS Chief	1	1	1	0
Special Services Officer	1	1	1	0
Fire Prevention Chief	1	1	1	0
Fire Prevention Officer	2	2	2	0
Training Officer	1	1	1	0
Records Clerk	1	1	1	0
Captain (1)	12	12	12	0
Engineer (2)	12	12	12	0
Firefighter (3)	15	12	12	0
Paramedic Captain*	0	0	3	300
Paramedic	6	6	7	0
E.M.T.	6	6	6	0

1 Vacancies

2 Vacancies

3 Vacancies

\*Proposed Positions

*All vacancies will be filled either by promotion or new hire.*





# BAYOU CANE FIRE PROTECTION DISTRICT

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## Administration Division

<b>Proposed 2025 BCFD Holidays</b>	
<b>New Year's Day</b>	<b>Independence Day</b>
<b>Martin Luther King Day</b>	<b>Labor Day</b>
<b>President's Day</b>	<b>National Presidential Election*</b>
<b>Lundi Gras</b>	<b>Veterans Day</b>
<b>Mardi Gras</b>	<b>Thanksgiving Day</b>
<b>Good Friday</b>	<b>Day after Thanksgiving</b>
<b>Memorial Day</b>	<b>Christmas Day</b>

\*Christmas Eve/day after may be granted as a holiday

\*New Year's Eve/day after may be granted as a holiday

\* National Presidential Election Day shall only be observed on the years that the President of the United States is elected, which is once every four years.

\* The Fire Chief or Board of Commissioners may declare any other holidays they deem fit.





# BAYOU CANE FIRE PROTECTION DISTRICT

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## Administration Division

### Proposed 2025 BCFD Meeting Dates

**\* ALL MEETINGS WILL BE AT 11:00 HOURS AT BCFD CENTRAL STATION\***

<b>January*</b>	<b>Tuesday 01/21</b>
<b>February*</b>	<b>Monday 02/17</b>
<b>March</b>	<b>Monday 03/17</b>
<b>April</b>	<b>Monday 04/21</b>
<b>May</b>	<b>Monday 05/19</b>
<b>June</b>	<b>Monday 06/16</b>
<b>July</b>	<b>Monday 07/21</b>
<b>August</b>	<b>Monday 08/18</b>
<b>September</b>	<b>Monday 09/15</b>
<b>October</b>	<b>Monday 10/20</b>
<b>November</b>	<b>Monday 11/17</b>
<b>December</b>	<b>Monday 12/15</b>

\*Martin Luther King Day: Meeting on Tuesday 01/21

\*President’s Day: Meeting on Tuesday 02/18

\* The Board of Commissioners may move any meeting date and time they deem fit.



Year	Description	Bayou Cane Unit Number	Purchase Date	Original Purchas Price	Insured Replacement Value	Estimated Replacement Cost	Status
2023	Fire Chief's Unit Chevy Tahoe VIN # 1GNSCLED6PR170602	100 Tag #000472	10/31/2022	\$35,922.21	\$ 86,000.00	86,000.00	Administrative Staff Use
2015	Chevrolet Tahoe 4 Door VIN # 1GNLC2EC7FR689727	102 Tag # 325	5/21/2015	\$ 30,011.84	\$ 45,000.00	\$ 45,000.00	Administrative Staff Use
2015	Chevrolet Tahoe 4 Door VIN # 1GNLC2EC8FR690966	101 Tag # 324	5/21/2015	\$ 30,011.84	\$ 45,000.00	\$ 45,000.00	Administrative Staff Use
2017	Battalion Chif's Unit Chevy Tahoe VIN # 1GNLCDEC2HR241703	200 Tag # 000418	3/15/2017	\$ 31,423.51	\$ 45,000.00	\$ 45,000.00	Administrative Staff Use
2020	Inspection Chief Chevy Pickup VIN# 3GCPWAEF8LG175919	300 Tag # 000445	1/7/2020	\$29,753.12	\$ 45,000.00	\$ 45,000.00	Administrative Staff Use
2020	Inspection Unit Chevy Pickup VIN # 3GCPWAEF1LG347322	301 Tag # 000446	8/31/2020	\$ 30,317.99	\$ 45,000.00	\$ 45,000.00	Administrative Staff Use

2017	EMS Chief's Unit Chevy Tahoe VIN # 1GNLCDEC1HR240977	700 Tag # 000417	3/15/2017	\$ 31,423.51	\$ 45,000.00	\$ 45,000.00	Administrative Staff Use
<b>Year</b>	<b>Description</b>	<b>Bayou Cane Unit Number</b>	<b>Purchase Date</b>	<b>Original Purchas Price</b>	<b>Insured Replacement Value</b>	<b>Estimated Replacement Cost</b>	<b>Status</b>
2013	Chevrolet VIN 1GNLC2EOXDR318175	POOL	11/16/2022	\$2,000.00	\$ 45,000.00	45,000.00	Administrative Staff Use
2011	Training Unit Ford Expedition VIN # 1FMJU1F50BEF35199	Tag # 000455	11/1/2010	\$ 24,643.00	\$ 45,000.00	\$ 45,000.00	Administrative Staff Use
2013	Special Services Pick-Up Truck Dodge Ram 2500 VIN# 3C6TR5HT9DG530460	500 Tag #000295	10/22/2013	\$ 25,376.00	\$ 45,000.00	\$ 45,000.00	Administrative Staff Use
2008	Service Unit Ford F550 -5Alarm VIN # 1FDAW56R48EE40013 Truck HO - 310	Squad 11 Tag # 000032	10/1/2008	\$ 130,022.00	\$ 250,000.00	\$ 250,000.00	Service Unit
2008	Fire Engine Pumper Ferrara Igniter VIN 1F94542288H140578 Pump Capacity - 2000 GPM TankCapacity - 500 GAL Truck HP - 4555	Engine 33 Tag # 000030	12/30/2008	\$426,006	\$ 650,000.00	\$ 650,000.00	In service "First Out" Fire Engine

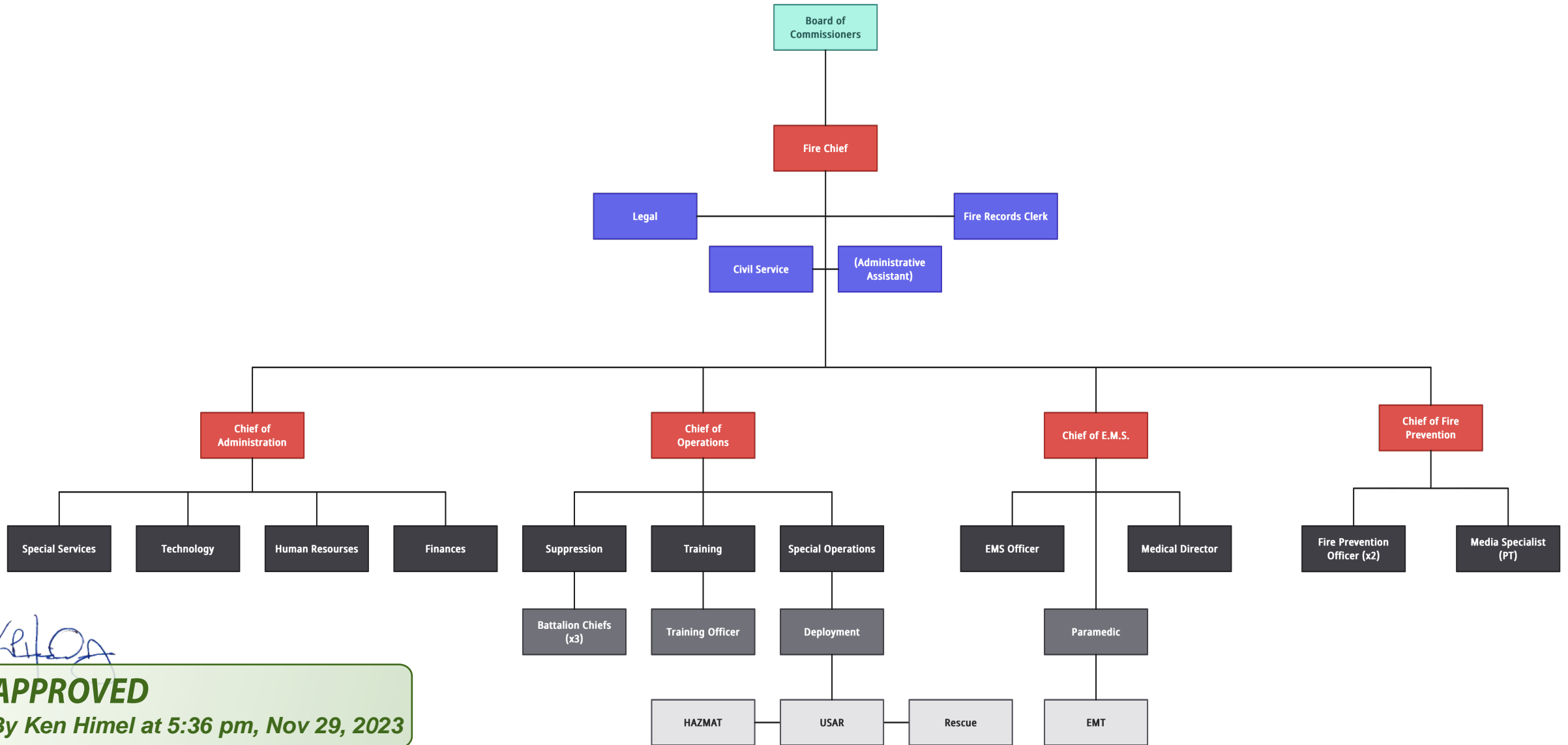
2005	Ladder Truck Platform Ferrara Inferno VIN 1F95180325H140302 Ladder Lenth - 100' Pump Capacity - 500 GPM Tank Capacity - 750 GAL Truck HP - 515	Tower 11 Tag # 000042	8/26/2015	\$799,990	\$ 1,300,000.00	\$ 1,300,000.00	Reserve Ladder Truck
<b>Year</b>	<b>Description</b>	<b>Bayou Cane Unit Number</b>	<b>Purchase Date</b>	<b>Original Purchas Price</b>	<b>Insured Replacement Value</b>	<b>Estimated Replacement Cost</b>	<b>Status</b>
2006	Ladder Truck - Stick/Quint Ferrara Inferno VIN 1F94553226H140397 Ladder Length - 57' Pump Capacity - 2000 GPM Tank Capacity - 500 GAL Truck HP - 515	Truck 33 Tag # 000031	1/23/2007	\$426,006	\$ 850,000.00	\$ 850,000.00	In Serice "First Out" Quint
2015	Ladder Truck Ferrara VIN 1F9455525FH140195 Pump Capacity - 2000 GPM Tank Capacity - 460 Truck HP - 450	Truck 22 Tag # 000326	6/24/2015	\$695,072.00	\$ 850,000.00	\$ 850,000.00	In Serice "First Out" Quint
2015	Ladder Truck Ferrara VIN 1F9455527FH140196 Pump Capacity - 2000 GPM Tank Capacity - 460 Truck HP - 450	Truck 44 Tag # 000327	6/24/2015	\$695,072.00	\$ 850,000.00	\$ 850,000.00	In Serice "First Out" Quint
2022	Ford Ambulance VIN 1FDUF4GTONDA22857	Med 1 Tag # 000474	4/12/2023	\$ 300,000.00	\$ 360,000.00	\$ 302,335.00	Ambulance

2022	Ford Ambulance VIN 1FDUF4GT1NDA17845	Med 2 Tag # 000473	4/12/2023	\$ 300,000.00	\$ 360,000.00	\$ 302,335.00	Ambulance
<b>Year</b>	<b>Description</b>	<b>Bayou Cane Unit Number</b>	<b>Purchase Date</b>	<b>Original Purchas Price</b>	<b>Insured Replacement Value</b>	<b>Estimated Replacement Cost</b>	<b>Status</b>
2012	Chevy Ambulance VIN 1GB6G5CL1C1178558	Med 3 Tag #	8/6/2024	\$ 10,000.00			Ambulance
2007	10' Single Axle Utility Trailer Circle M trailer ( Black) VIN 1C9US101X7M364112 GVW - 3500	Tag # 000262	9/20/2007	\$ 1,328.00	N/A	\$ 1,500.00	Utility General Use
2012	18' Dual Axle Utility Trailer Lawrimore VIN 5WUBU1827CF022752 GVW - 700	Tag # 000306	9/29/2011	\$ 1,979.00	N/A	\$ 2,100.00	Utility General Use
2011	12' Enclosed Utility Trailer Lark ( Prevention Trailer) VIN 5RTBE1218BD022974	Tag # 000248	5/17/2011	\$ 2,689.00	N/A	\$ 2,900.00	Carries prevention materials and other uses. Purchase with a grant

2013	Fire Prevention Training Trailer Fire Safety House Transport Design - Bullex VIN 1ZT9XP2127D1203905	Tag # 000307	1/9/2013	\$ 66,930.00	\$ 68,000.00	\$ 75,000.00	Used to teach fire safety classed to the community. Purchased with a grant
<b>Year</b>	<b>Description</b>	<b>Bayou Cane Unit Number</b>	<b>Purchase Date</b>	<b>Original Purchas Price</b>	<b>Insured Replacement Value</b>	<b>Estimated Replacement Cost</b>	<b>Status</b>
1994	Trem Semi Tanker Trailer 2LT1C2EW28RR000622	Tag # 000308	12/1/2012	\$ 177,400.00	\$ 200,000.00	\$ 200,000.00	Used for live fire Training



# BCFPD ORGANIZATIONAL CHART

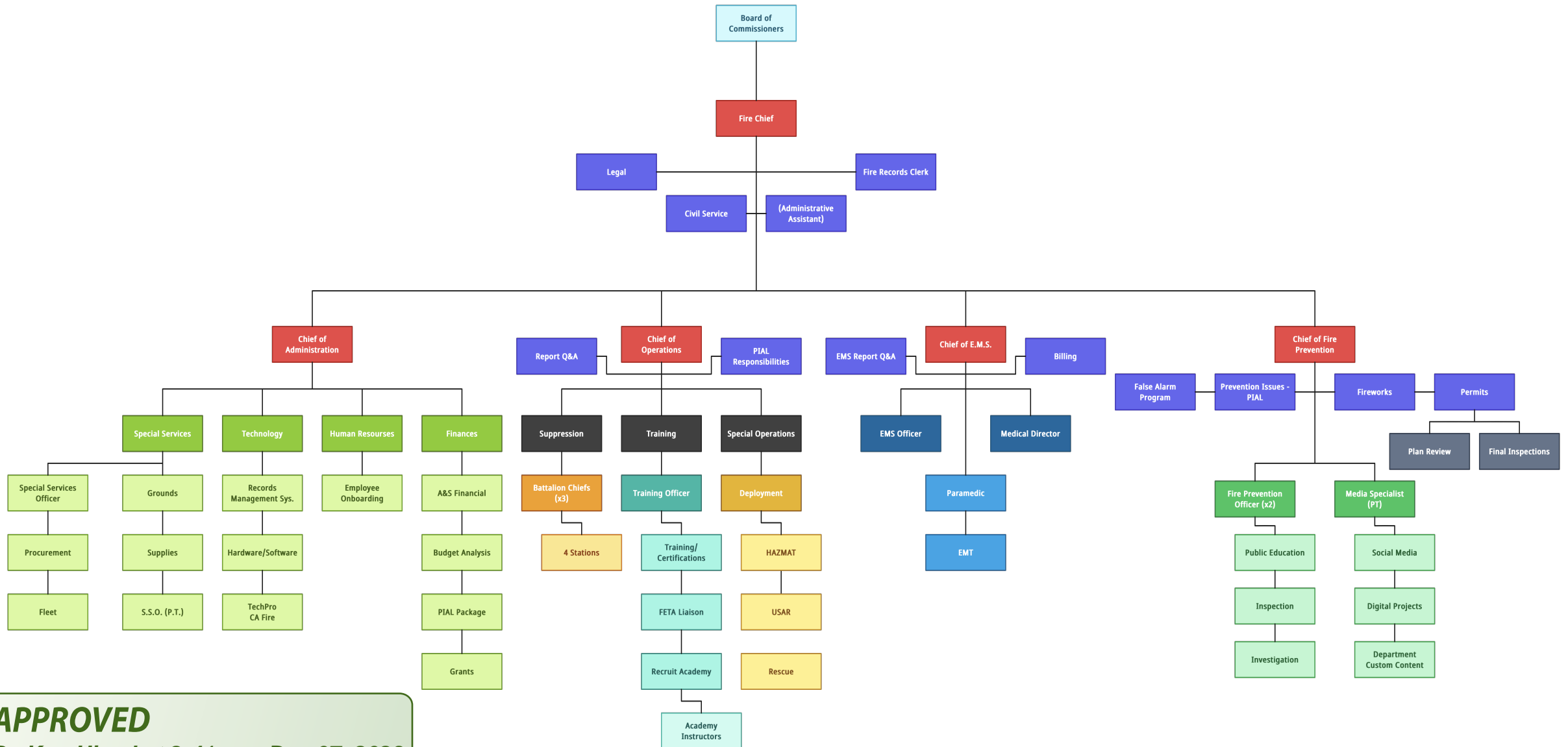


*Ken Himel*

**APPROVED**  
By Ken Himel at 5:36 pm, Nov 29, 2023



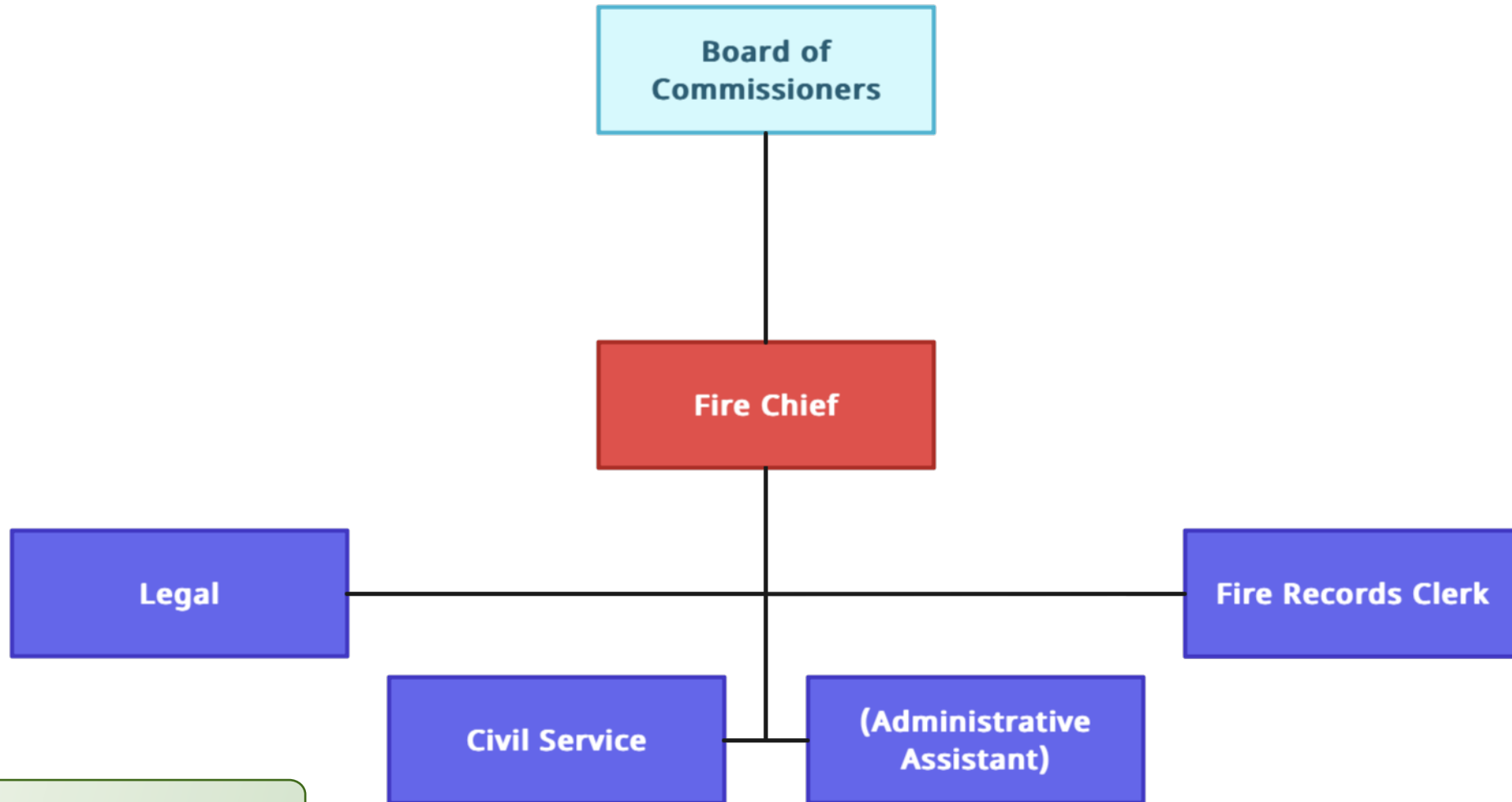
# BCFPD ORGANIZATIONAL CHART



**APPROVED**  
 By Ken Himel at 2:41 pm, Dec 07, 2023



# BCFPD ORGANIZATIONAL CHART | FIRE CHIEF

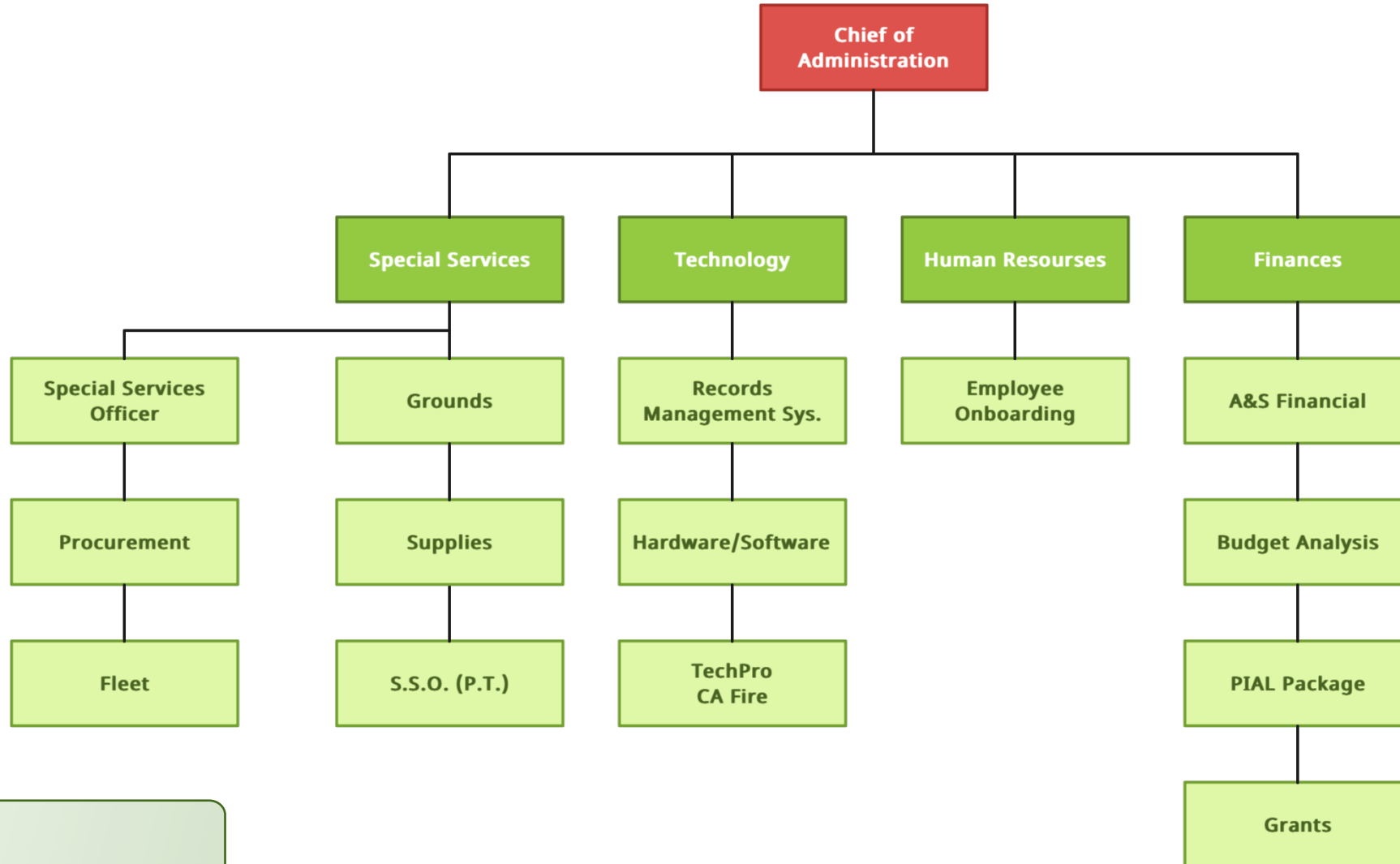


**APPROVED**

By Ken Himel at 2:42 pm, Dec 07, 2023



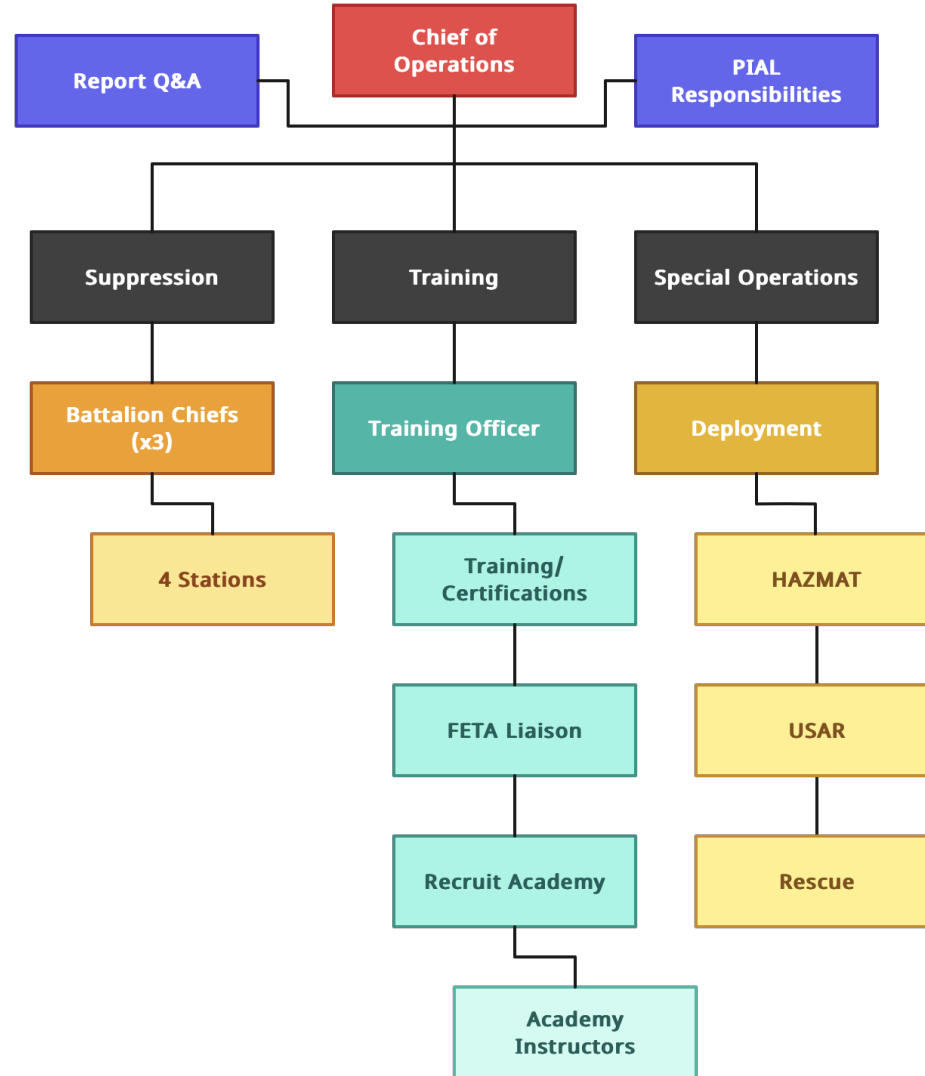
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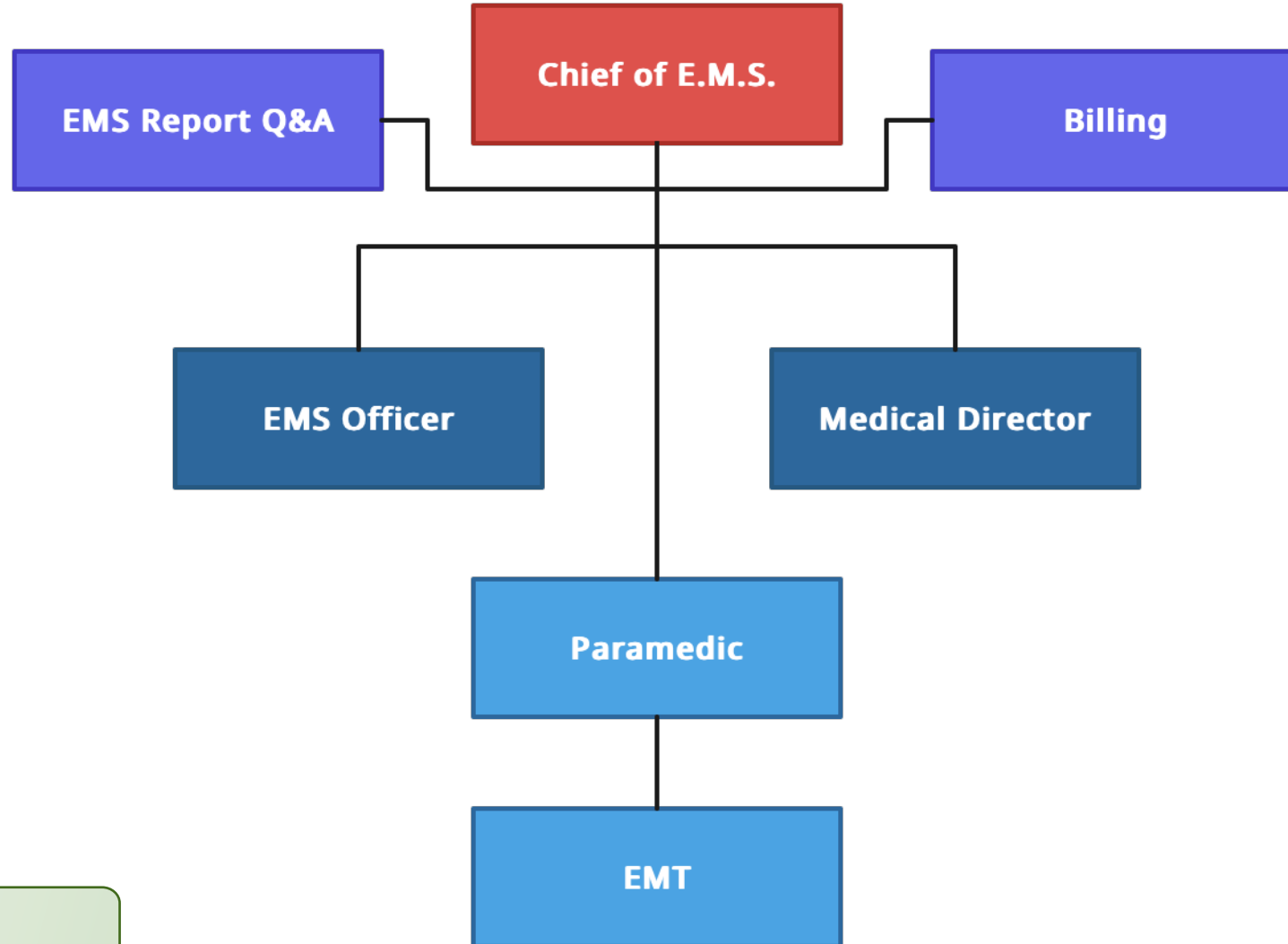
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# BCFPD ORGANIZATIONAL CHART | E.M.S.

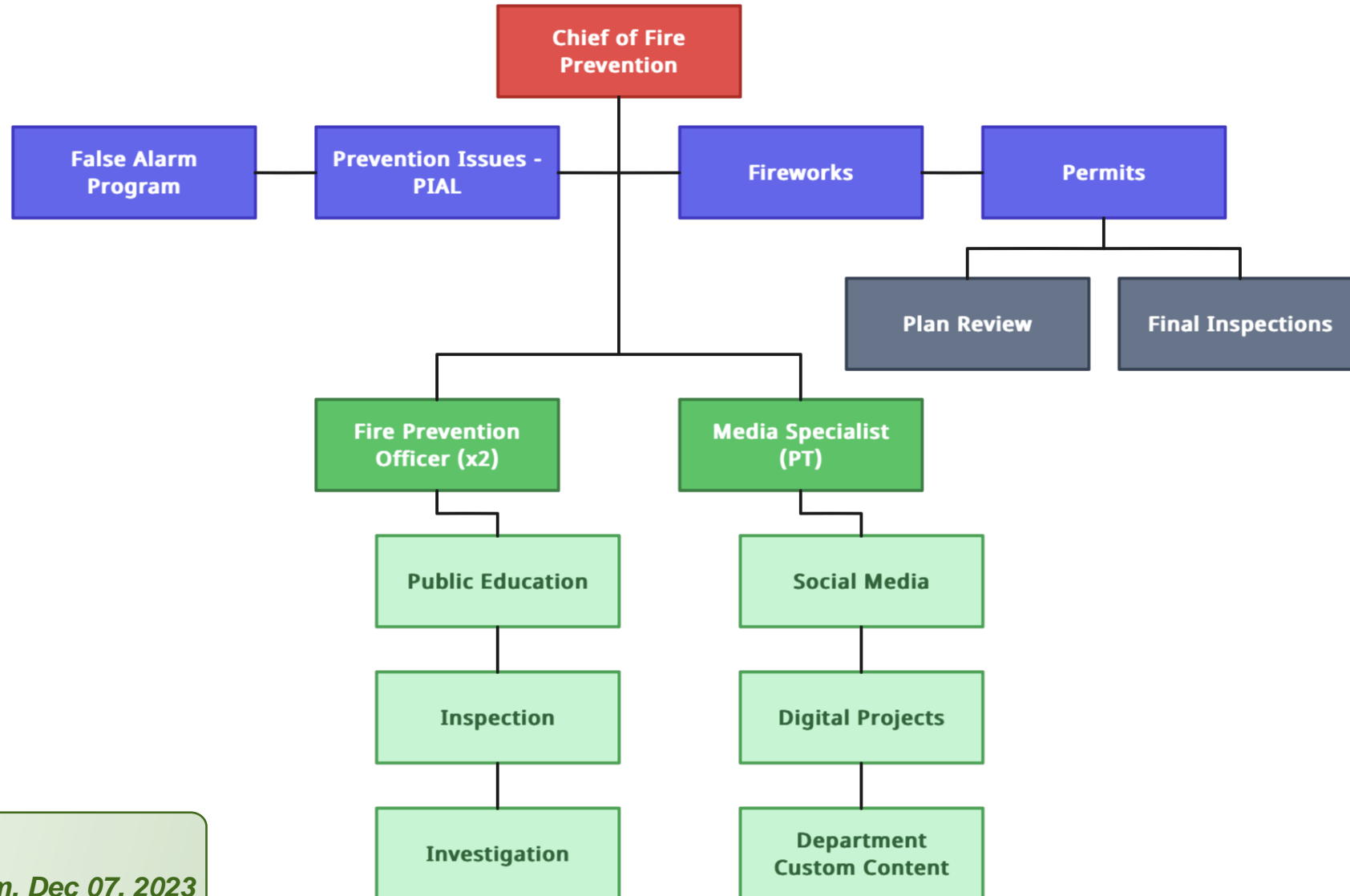


**APPROVED**

By Ken Himel at 2:42 pm, Dec 07, 2023



# BCFPD ORGANIZATIONAL CHART | FIRE PREVENTION



**APPROVED**  
By Ken Himel at 2:42 pm, Dec 07, 2023